

**INFORMATION FOR THE \_\_\_\_\_**  
**TONOPAH TOWN BOARD MEETING**

**AGENDA ITEM:**

**PETITIONER:** (Include Name, Address, Phone Number, E-mail)

**BACKGROUND OF ACTION ITEM REQUESTED:**

**FISCAL IMPACT:**

**Please note: Due to posting requirements, all agenda items must be turned in by 12:00 noon five working days (Wednesday) prior to the day of the scheduled meeting or by 12:00 noon six working days (Tuesday of the prior week ) if a holiday falls prior to the meeting.**

NOTE: (The days in parentheses are for regular scheduled Town Board meetings which fall on the second and fourth Wednesday of each month)

**In order to facilitate the review and consideration of an agenda item presented to the Tonopah Town Board, please include all documents or any relevant material or information with your request.**

\_\_\_\_\_  
**Signature (required)**

\_\_\_\_\_  
**Date**

**Request taken by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**APPLICATION FOR REQUEST OF STATE 5/8THS ROOM TAX GRANT FOR TONOPAH**

Organization Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Chief Executive Officer: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Purpose of Organization: \_\_\_\_\_

\_\_\_\_\_

Project Director: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Project Title: \_\_\_\_\_

Is this a new event? \_\_\_\_\_

If not a new event, please state the number of years in progress. \_\_\_\_\_

Project Start Date: \_\_\_\_\_ Project Ending Date: \_\_\_\_\_

Location of Project and Targeted Market: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Amount of Funds Requested: \$ \_\_\_\_\_

Cost of Total Project: \$ \_\_\_\_\_

Summarize the Objectives of this Request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please define the goals of this project: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please project the expected number of visitors this project will bring to the area: \_\_\_\_\_

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Please provide advertising plans and amount of expenditures:

Signs: \_\_\_\_\_ \$ \_\_\_\_\_

Brochures: \_\_\_\_\_ \$ \_\_\_\_\_

Media Advertising Schedule

Newspapers: \_\_\_\_\_ \$ \_\_\_\_\_

Newspapers: \_\_\_\_\_ \$ \_\_\_\_\_

Magazine: \_\_\_\_\_ \$ \_\_\_\_\_

Magazine: \_\_\_\_\_ \$ \_\_\_\_\_

Radio: \_\_\_\_\_ \$ \_\_\_\_\_

Radio: \_\_\_\_\_ \$ \_\_\_\_\_

Television: \_\_\_\_\_ \$ \_\_\_\_\_

Television: \_\_\_\_\_ \$ \_\_\_\_\_

Misc: \_\_\_\_\_ \$ \_\_\_\_\_

Misc: \_\_\_\_\_ \$ \_\_\_\_\_

Total Advertising Expenses: \_\_\_\_\_ \$ \_\_\_\_\_

Additional Comments: \_\_\_\_\_

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\_\_\_\_\_  
Project Director

\_\_\_\_\_  
Date

**PROJECT COMPLETION REPORT**

**Report for completion of State 5/8ths room tax grant funds for Tonopah must be submitted within 60 days of completion of the project.**

**Please submit this report with copies of receipts totaling the amount expended on this grant and any reimbursements, if applicable.**

Organization Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Project Title: \_\_\_\_\_

Amount of Funds Granted: \$ \_\_\_\_\_

Amount of Funds Expended: \$ \_\_\_\_\_

Comments on Project Results: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Project Director

\_\_\_\_\_  
Date