

TONOPAH TOWN BOARD  
MEETING MINUTES  
APRIL 12, 2016  
Tonopah Convention Center  
301 Brougner Avenue, Tonopah, NV 89049

Tonopah Town Board Chairman Duane Downing called the meeting to order on April 12, 2016 at 7:05 p.m. Also present were Vice-Chairman Tom Seley, Clerk Janet Hatch and Board member Don Kaminski. Doug Farinholt was absent. Eight others were in attendance. Chairman Downing led in the Pledge of Allegiance.

The Town Board recessed to the Library Board of Trustees at 7:29 p.m. and reconvened as the Town Board at 7:31 p.m.

1. Public Comment

Chairman Duane Downing presented former Chairman Horace Carlyle with a plaque to commemorate the years of service Mr. Carlyle gave to the Town of Tonopah by serving on the Town Board. He thanked Mr. Carlyle for his service and added that he appreciates everything he did.

2. Review and approval of minutes, in context, from the regular meeting held March 9, 2016.

Tom Seley motioned to approve the minutes, in context, from the regular meeting held March 9, 2016. Janet Hatch seconded. No further discussion. Motion carried 4-0.

3. Review and approval of minutes, in context, from the regular meeting held March 23, 2016.

Tom Seley motioned to approve the minutes, in context, from the regular meeting held March 23, 2016. Janet Hatch seconded. No further discussion. Motion carried 4-0.

4. Review and approval of minutes, in context, from the budget workshop held March 25, 2016.

Tom Seley motioned to approve the minutes, in context, from the budget workshop held March 25, 2016. Janet Hatch seconded. No further discussion. Motion carried 4-0.

5. Discussion, deliberation and possible decision to approve the Tentative Budget for Fiscal Year 2016-2017.

Administrative Manager Chris Mulkerns noted that she and Utility Manager Joe Westerlund had discussed the project to be voted on under item 6 with engineer Paul Winkelman. Mr. Winkelman suggested planning the project for the following fiscal year. Ms. Mulkerns stated that she adjusted the budget for Fiscal Year 2016-2017 to include the project cost which she took from the current year's capital projects fund. Ms. Mulkerns pointed out on which page changes will occur due to this decision. Joe Westerlund added that the painting of the tanks needs to take place in the spring or fall as

it cannot be too warm. Ms. Mulkerns stressed that everything else is as discussed in the budget workshop.

Tom Seley motioned to approve the Tentative Budget for Fiscal Year 2016-2017 as presented. Janet Hatch seconded. No further discussion. Motion carried 4-0.

6. Discussion, deliberation and possible decision to approve Shaw Engineering Service Proposal – Rye Patch 0.20 MG Tank Interior and Exterior Recoat.

Administrative Manager Chris Mulkerns explained that this is something that was budgeted for in the current fiscal year but was just changed to the next fiscal year. She added that it is one of the projects included in the Water Master Plan.

Chairman Duane Downing asked how long the coat will last. Utility Manager Joe Westerlund clarified that it should last about 20 years, some of the tanks lasted even longer. He added that the inside of the one tank has a lot of corrosion. He stressed that Engineer Paul Winkelman had looked at the inspection sheet and said there should be only smaller fixes necessary. Chairman Downing inquired how much the project would cost. Ms. Mulkerns stated that the backup if the item includes an estimate from Shaw Engineering. Mr. Westerlund emphasized that the State requires to use an engineer for a recoat project, Tonopah Public Utilities (TPU) cannot do it on their own. Therefore, Shaw Engineering will put out the bid for TPU. Vice-Chairman Tom Seley inquired whether this will be kept on file with the State which Joe Westerlund and Chris Mulkerns affirmed.

Tom Seley motioned to approve Shaw Engineering's Service Proposal for Rye Patch 0.20 MG Tank Interior and Exterior Recoat to be completed in Fiscal Year 2016/2017. Janet Hatch seconded. No further discussion. Motion carried 4-0.

7. Discussion, deliberation and possible decision to amend the Convention Center Rental Information and Agreement Forms and Joe Friel Sports Complex Use and Maintenance Forms.

Administrative Manager Chris Mulkerns explained that this item was placed on the agenda due to the requirements of the Health Department for food preparation and handling. She noted that she had contacted Beatty and Round Mountain to see how they handle it. She also talked to Lindsey Doolittle of the Health Department who approved of the language used in the agreements. Ms. Mulkerns read out the new wording on the agreements (see backup). She stressed that the same language would be added in the Use and Maintenance Agreement for Joe Friel Sports Complex under "Authorized Uses". Ms. Mulkerns noted that users would have to agree to the rules and can only have prepacked food unless they have the proper certification. Joe Westerlund asked whether it is legal to have food delivered by a licensed vendor which Ms. Mulkerns affirmed.

Duane Downing suggested the Town keep a copy of the user's certification. Chris Mulkerns clarified that the Town has most of the health certificates on file due to the business licensing.

Tom Seley motioned to amend the Convention Center Rental Information and Agreement Forms and Joe Friel Sports complex Use and Maintenance Forms to include the language presented in the backup. Janet Hatch seconded. No further discussion. Motion carried 4-0.

8. Department Budget Reports

Vice-Chairman Tom Seley stated that for the time of year, the expenditure is pretty low.

9. Town Board Member's/Department Manager's/Nye County Commissioner's Comments

Administrative Manager Chris Mulkerns stated that the Board of County Commissioners (BOCC) approved transferring Barsanti Park and the Tonopah Memorial Swimming Pool to the Town of Tonopah and that the Town received a quit claim deed.

Ms. Mulkerns noted that she had e-mailed County Manager Pam Webster regarding the transfer of funds from the public safety tax. Ms. Webster said that she will look into the matter. She had a meeting with Auditor Daniel McArthur and hoped to have the funds in the Town's funds within a few weeks. Chairman Duane Downing emphasized that Nye County needs to account for any shortages. Ms. Mulkerns clarified that Ms. Webster was not aware of any money already being spent by the Sheriff. Ms. Mulkerns had told Ms. Webster that the Town Board is very concerned about this matter. Chairman Downing explained that the BOCC had made the approval of expenditure before the Town disputed this. Mr. Downing added that he wants everything clear and wants to know how much was spent for what. Chris Mulkerns asked whether the Board wants her to send a letter to the Legislative Counsel Bureau or wait. Mr. Downing suggested waiting until the next meeting. The other Board members agreed.

Chris Mulkerns pointed out the e-mail reading the Tonopah/Goldfield Economic Development Meeting on April 22, 2016. She added that Deputy Town Clerk Kat Galli will post a notice of possible quorum.

Chris Mulkerns stated that the Town had received a quote for playground equipment for Liberty Park in the amount of \$10,699. She added that staff had asked for installation service and what the cost would be. Joe Westerlund stressed that the equipment needs 19 footings. Ms. Mulkerns noted that the cost for installation would be \$5,885. Chairman Duane Downing proposed Town staff do the installation. Ms. Mulkerns emphasized that the Town is getting a very good deal as the equipment is discounted by 50%. She stressed that she would prefer if the equipment is installed properly. She noted that the Board approved spending about \$25,000 for park equipment. Mr. Downing agreed. Board member Don Kaminski agreed and added that there will be no liability for the Town if the company does the installation. Ms. Mulkerns pointed out that the Town would have

warranty on the equipment if the company installs the equipment. Joe Westerlund stated that he wants to be there while they install it. If it is simple, Town staff can do it in the future.

Chris Mulkerns noted that Joe Westerlund had signed the parcel map for the Nevada Rural Housing site and that plans are moving forward with the project. Vice-Chairman Tom Seley inquired how many Equivalent Residential Units (ERU's) TPU had committed to the project. Chris Mulkerns noted that TPU is giving 37 ERU's to Nevada Rural Housing.

Ms. Mulkerns stated that the pre-construction meeting with Tesla will be held on May 2, 2016. She added that Tesla had asked what requirements the Town has for the charging station project. Chairman Duane Downing stressed that he would like to attend the meeting.

Joe Westerlund explained the Tahoe Pool & Spa will not be working on the pool re-plaster this week as they are waiting for a delivery. Otherwise there seems to be no problems. He noted that the baby pool needs to have some additional work like the big pool as the safety requirements have changed since the pool was built. Mr. Westerlund emphasized that he negotiated the price per foot and the Town got a good deal.

Vice-Chairman Tom Seley asked whether Rick from Mammoth Mechanical got everything done. Joe Westerlund stated that the Town needs to have someone repair the lift. Rick agreed to use the bucket truck so he can finish his work.

Tom Seley pointed out that the Great Tonopah Muck Out will be on Saturday. Chris Mulkerns added that sign ups start at 9 a.m. and the cleaning of Town starts at 10 a.m. She noted that four teams have already signed up. She stated that the Town is donating gloves, trash bags, pizza and soda for everybody.

Tom Seley inquired whether Tonopah has a mutual aid agreement with Esmeralda County. Chris Mulkerns clarified that it is an agreement between Nye County and Esmeralda County that has been in place since 2000 for emergency and fire services. Duane Downing stressed that the mutual aid agreement is used heavily currently because there is no ambulance service in Tonopah. Ms. Mulkerns stated that according to Vance Payne there is ambulance service in Tonopah. Lifeguard International is providing a paramedic, Simmons is not in Town anymore. Mr. Downing explained that Tonopah used to cover Gabbs. Goldfield now has to cover that area too. He emphasized that the response time to Tonopah is delayed. He recommended that the public attends BOCC meetings to voice their opinion. He added that Tonopah does not have a hospital and ambulance service at this point. Tom Seley stated that he is thankful for the services provided by Lifeguard International. Duane Downing emphasized that they have been going to the scene immediately and are able to administer medication.

Duane Downing referred to a Facebook post regarding having a motocross track in Town. He stated that he talked to the person who had started the post and told him to bring it on

the Board agenda. He had pointed out to the gentleman to be prepared to have information on liability insurance etc.

10. Closure of meeting, pursuant to NRS 288.220 for purposes of conferring with Town's Management Representative regarding labor negotiation issues, and other personnel issues.

No action taken by the Board.

11. Closed meeting, pursuant to NRS 288.220 for purposes of conferring with Town's Management Representative regarding labor negotiation issues, and other personnel issues.

No action taken by the Board.

12. Discussion, deliberation, and possible decision on labor negotiations, issues and other personnel matters presented in the closed meeting.

No action taken by the Board.

13. Correspondence

Nye County BOCC Meeting Agenda, March 29, 2016

Round Mountain Town Board Notice of Possible Quorum, March 30, 2016

E-mail from Caleb Neumann/Response from Chris Mulkerns, March 28, 2016

Nye County BOCC Meeting Agenda, April 5, 2016

Room Tax Report for the Month of February 2016, Collected March 2016

Nevada in the West Article: Exploring the Silver State: Tonopah's Mizpah Hotel, Spring 2016

Convention Center Report for March 2016

Town Collections March 2016

Notice of Town Hall Meetings on Nevada's State Plan for Independent Living

Beatty Town Advisory Board Meeting Agenda, April 11, 2016

Nye County Planning Memorandum re: Barsanti Park and Tonopah Memorial Swimming Pool, April 5, 2016

Nye County BOCC Meeting Summary, March 29 and April 5, 2016

Round Mountain Town Board Meeting Agenda, April 12, 2016

Tom Seley referred to the article about the Mizpah Hotel and Tonopah and noted that it was very nice.

14. Approval of vouchers for payment

The Board reviewed and signed the vouchers. Janet Hatch motioned to approve the vouchers as presented for payment. Tom Seley seconded. No further discussion. Motion carried 4-0.

15. Public Comment

Tonopah resident Horace Carlyle recommended the Board review the last BOCC meeting on planning. He noted that the Board should find out what their recommendations are on parceling, water, special use permits etc. He added that it will be interesting to see how people want to develop with these regulations in place. Duane Downing noted that the Board will look into the matter.

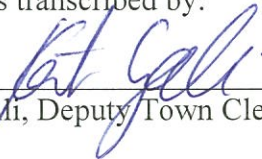
13. Correspondence

Duane Downing reopened item 13 to comment on the e-mail from Caleb Neumann. Mr. Downing noted that Mr. Neumann had complained that the Board did not have any discussion on his item at the last regular Board meeting. He stated that Chris Mulkerns' response to Mr. Neumann was perfect.

16. Adjourn

The meeting adjourned at 8:14 p.m.

Minutes transcribed by:

  
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Kat Galli, Deputy Town Clerk

Approved:

  
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Duane Downing, Chairman

  
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Tom Seley, Vice-Chairman

  
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Janet Hatch, Clerk

  
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Doug Farinoff, Member

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Don Kaminski, Member

TONOPAH LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES  
APRIL 12, 2016  
Tonopah Convention Center  
301 Brougner Avenue, Tonopah, NV 89049

Tonopah Library Board of Trustees Chairman Tom Seley called the meeting to order on April 12, 2016 at 7:20 p.m. Also present were Vice-Chairman Janet Hatch, Clerk Duane Downing, and Board member Don Kaminski. Board member Doug Farinholt was absent. Eight others were in attendance.

1. Public Comment

None.

2. Review and approval of minutes, in context, from the regular meeting held March 23, 2016.

Duane Downing motioned to approve the minutes, in context, from the regular meeting held March 23, 2016. Janet Hatch seconded. No further discussion. Motion carried 4-0.

3. Review and approval of minutes, in context, from the budget workshop held March 25, 2016.

Duane Downing motioned to approve the minutes, in context, from the budget workshop held March 25, 2016. Janet Hatch seconded. No further discussion. Motion carried 4-0.

4. Discussion, deliberation and possible decision to approve the Tentative Budget for Fiscal Year 2016-2017.

Administrative Manager Chris Mulkerns stated that there were no changes since the budget workshop. Chairman Tom Seley noted that the budget was looking good.

Janet Hatch motioned to approve the Tentative Budget for Fiscal Year 2016-2017. Duane Downing seconded. No further discussion. Motion carried 4-0.

5. Library Budget Report

Administrative Manager Chris Mulkerns pointed out that about \$58,000 of the property tax was collected. She added that the total collection will probably be close to \$170,000 to 180,000. Clerk Duane Downing noted that the collected amount is higher than in past years.

6. Library Board Member's/Department Manager's Comments

Acting Librarian Diane Ryals stated that she will have a sign posted at the Library so that people pay their fines when they are due. Clerk Duane Downing asked how much

is owed right now. Ms. Ryals clarified that staff waives about \$5,000 in fines each year because books are due on the weekend or customers drop them in the drop box right after closing during the week. She added that they waive fees for the children. She pointed out that a lot of customers do not return their items for a long time. She therefore put a limit on the late fees. If customers owe \$5, they are not allowed to check out anything else. Board Member Don Kaminski inquired how much the fines are. Ms. Ryals explained that the fines start at 10 cents a day per book. Chairman Tom Seley stressed that Ms. Ryals has a good plan in place.

7. Correspondence

None.

8. Approval of vouchers for payment

The Board reviewed and signed the vouchers. Duane Downing motioned to approve the vouchers as presented for payment. Janet Hatch seconded. No further discussion. Motion carried 4-0.

9. Public Comment

None.

10. Adjourn

The meeting adjourned at 7:31 p.m.

Minutes transcribed by:


  
\_\_\_\_\_  
Kat Galli, Deputy Town Clerk

Approved:

  
\_\_\_\_\_  
Tom Seley, Chairman

  
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Janet Hatch, Vice-Chairman

  
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Duane Downing, Clerk

  
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Doug Farinholt, Member

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Don Kaminski, Member