

TONOPAH TOWN BOARD
MEETING MINUTES
MARCH 22, 2017
Tonopah Convention Center
301 Brougner Avenue, Tonopah, NV 89049

Tonopah Town Board Chairman Duane Downing called the meeting to order on March 22, 2017 at 7:00 p.m. Also present were Vice-Chairman Don Kaminski, Clerk Jerry Elliston, and Board Members Roni Link and Mike Sain. Nineteen others were in attendance. Chairman Downing led in the Pledge of Allegiance.

The Town Board recessed to the Library Board of Trustees at 7:15 p.m. and reconvened as the Town Board at 7:29 p.m.

The items were taken out of order to accommodate petitioners from out of Town.

1. Public Comment

Tonopah resident Alisha Brown noted that she would like to voice her concerns about the Team Roping Club using the arena. Chairman Duane Downing suggested she speak when the item is up for discussion.

Sheriff Sharon Wehrly stated that she just signed resolution 2017-58 to go before the Nye County Commissioners. She read the resolution into the record.

2. Town Board Member's/Department Manager's/Nye County Commissioners Comments

Board Member Roni Link pointed out that the Nevada Department of Transportation (NDOT) was installing new cattle guards and staff told her that nobody maintains the fence around Tonopah so they will take it down.

Administrative Manager Chris Mulkerns noted that the second budget workshop will be held March 31, 2017.

3. Review and approval of minutes, in context, from the regular meeting held February 22, 2017.

Don Kaminski motioned to approve the minutes, in context, from the regular meeting held February 22, 2017. Jerry Elliston seconded. No further discussion. Motion carried 5-0.

4. Review and approval of minutes, in context, from the budget workshop held February 23, 2017.

Don Kaminski motioned to approve the minutes, in context, from the budget workshop held February 23, 2017. Jerry Elliston seconded. No further discussion. Motion carried 5-0.

5. Review and approval of minutes, in context, from the regular meeting held March 8, 2017.

Don Kaminski motioned to approve the minutes, in context, from the regular meeting held March 8, 2017. Jerry Elliston seconded. No further discussion. Motion carried 5-0.

6. Discussion, deliberation and possible action to approve or deny use of Joe Friel Sports Complex and old paint ball area for Camp Adventure, town streets for contingency and tech inspection, and possible use of the Tonopah Convention Center for driver/rider registration.

Donald Jackson of "Best in the Desert" (BITD) introduced himself and noted that Vern Holiday is with him. He explained that he has been with BITD for 13 years. Mr. Jackson apologized for the cancellation of the January 11, 2017 meeting. Representatives of BITD missed the Town Board meeting as organizer Casey Folks passed away the next day.

Mr. Jackson thanked the Town for their continued support since the 90's. He pointed out that there has been a long history of success between BITD and the Town of Tonopah. He noted that the "Tonopah 250" is a new event to be held October 19-22, 2017. He added that the schedule will be e-mailed to the Town when it is finalized. Mr. Jackson read the tentative schedule to the Board. He noted that BITD has contacted the Elks Lodge to see if they would like to host a fundraiser BBQ. Mr. Jackson asked permission to use the Convention Center for registration and an awards ceremony. They would like to use Joe Friel Sports Complex and the old paint ball area for parking and events. They have already gotten permission to use the High School parking lot in return for a donation to the school and the use of another dirt lot. Mr. Jackson stressed that Stretch Baker of the Nye County Road Department already approved the routes and there will be enough signage for riders and visitors.

Mr. Jackson emphasized that all rooms in Town had been booked out four days after the announcement of the event. They have about 200-250 entries and approximately 3,000 followers of the event. He estimated that there will be about 300-400 RV's.

Mr. Jackson stated that they will provide proof of their liability insurance about 60 days out from the event. Their coverage is for \$5 million.

Administrative Manager Chris Mulkerns noted that the Board needs to decide whether they want to charge for the Convention Center usage. The Board agreed not to charge.

Mr. Jackson pointed out that there will not be any home games that weekend so the race will not interfere with school events.

Jerry Elliston motioned to approve the use of Joe Friel Sports Complex and the old paintball area for "Camp Adventure" and the use of the Tonopah Convention Center for driver/rider registration, free of charge, contingent upon providing proof of liability insurance. Roni Link seconded. No further discussion. Motion carried 5-0.

Mr. Jackson added that the BITD is prepared to have a medical team and flight crew available.

10. Discussion, deliberation and possible action to approve Tonopah Sheriff Department Spending Plan for Public Safety Sales Tax Fund – Tonopah for Fiscal Year 2016/2017.

Chairman Duane Downing stated that he will be abstaining from the vote as he is an employee of the Sheriff Department and he will make no comments on this item.

Sheriff Wehrly presented the Board with a written spending plan proposal which included hiring an Administrative Technician I. Clerk Jerry Elliston asked when the Sheriff plans to hire this position. Sheriff Sharon Wehrly stated that she would like to hire this position in the current fiscal year. The position would get the Year 2 raise around this time next year.

Sheriff Wehrly pointed out that for some unknown reason a part of the PST money was taken out of the Tonopah fund and spent on Pahrump expenses. She stressed that she will make up for it by paying the Town's percentage of supplies out of the Pahrump fund.

Sheriff Wehrly read her spending plan to the Board (see backup). Jerry Elliston asked whether the percentage the Sheriff plans to take out of the Pahrump fund equals what was taken out of the Tonopah fund. Operations Sergeant David Boruchowitz stated that the Sheriff Department is trying to get the numbers from the Nye County Finance Department. Chairman Duane Downing stressed that money spent by the Sheriff Department benefits all areas. Sheriff Wehrly added that she would like to replace as close to the spent amount as possible. Jerry Elliston noted that this is great but questioned whether the Town will have any accounting problems due to this.

Sheriff Wehrly emphasized that they discussed this matter with Auditor Dan McArthur who agreed this could be a possible solution. Administrative Manager Chris Mulkerns added that she received some feedback from Mr. McArthur on the PST Fund and needs additional information from Comptroller Savannah Rucker so that she can do the proper reporting as required by the Department of Taxation (DTAX). She noted that the going forward will be accurate. Mr. Boruchowitz stated that everything has been stopped so this should never occur again.

Sheriff Wehrly mentioned various needed equipment for the Sheriff Department that the PST money could be used for.

Don Kaminski motioned to approve Tonopah Sheriff Department Spending Plan for Public Safety Sales Tax Fund – Tonopah for Fiscal Year 2016/2017 as presented. Jerry Elliston seconded. No further discussion. Motion carried 4-0. 1 abstention.

11. Discussion, deliberation and possible action to approve Tonopah Sheriff Department Spending Plan for Public Safety Sales Tax Fund – Tonopah for Fiscal Year 2017/2018.

Operations Sergeant David Boruchowitz stated that they were told by Nye County Finance that they cannot present their spending plan for the following fiscal year until July 2017. Administrative Manager Chris Mulkerns emphasized that DTAX informed her the spending plan for FY 17/18 has to be submitted with the Town budget. She suggested the Board approve the staff position for the following fiscal year as well. Mr. Boruchowitz added that the Board could approve the position plus spending the remaining balance with a detailed plan to be presented at a later date.

Don Kaminski motioned to approve the Tonopah Sheriff Department Spending Plan for Public Safety Sales Tax Fund – Tonopah for Fiscal Year 2017/2018 in the amount of \$65,500 for the Administrative Technician I and the remainder to be spend on capital outlay. Jerry Elliston seconded. Motion carried 4-0. 1 abstention.

7. Discussion, deliberation and possible action to approve use of the Tonopah Rodeo Grounds by Team Roping Club and use of adjoining corral for housing roping steers.

Sabrina Saltsman and Mike Newton introduced themselves. Mr. Newton stated that he will be taking over the “Tonopah Grange Rodeo Club” from now on. It will no longer be called the Team Roping Club as it will include more activities than roping. They are hoping to add more activities as they go.

Ms. Newton noted that he wants to have the water and power at the rodeo ground in his name from now on. He stressed that the Club was approved by Grange and that they have paid their insurance.

Mr. Newton pointed out that their practice schedule changed to accommodate all members and people from Round Mountain who are interested in participating in the program. They will have a flyer and Facebook page to advertise the program.

Chairman Duane Downing asked if Mike Metzger was no longer involved in the Club. Mr. Newton clarified that Mr. Metzger is still involved. Mr. Downing stressed that he does not want to get this confused and wants the paperwork done right. Mr. Newton noted that it will be him and Tell Sallee who will be dealing with the Town. Mr. Downing emphasized that he would feel more comfortable if the right entity brought this on the agenda.

Chris Mulkerns stated that Deb Cobb mentioned to staff that that Mike Metzger was going to provide proof of his homeowner’s insurance. Mike Newton clarified that Mr. Metzger has until March 27, 2017 to provide this.

Tonopah resident Alisha Brown stated that she is concerned about the Club using the arena and added that she hopes things will change with Grange’s involvement. Ms. Brown stated that the Club is supposed to drag the arena after using it. She added that

their practice schedule makes it hard for someone riding their horse to be able to get into the arena. Ms. Brown noted that the Club's members let their dogs run loose. She voiced concerns as the Club only pays the utilities at the facility and there is no charge for using the corrals. She stated that she believes this opens the door for others to want to use the facility as a holding facility.

Utility Manager Joe Westerlund pointed out that there is a drag that hooks up to trucks for users of the arena to utilize. He added that Town staff will fix the broken gate at the highway entrance and that there will be porta potties available.

This item was tabled.

8. Discussion, deliberation and possible action to approve Tonopah Fire Department Spending Plan for Public Safety Sales Tax Fund – Tonopah for Fiscal Year 2016/2017.

Fire Chief Rob Elliott thanked the Board and Town staff for their support of the Tonopah Volunteer Fire Department.

Volunteer Firefighters demonstrated their new rescue equipment purchased with PST fund money. Chief Elliott noted that the Fire Department bought two new chest compression devices that can do constant and consistent chest compressions and are more efficient than the rescue volunteers. He stressed that this equipment runs for one hour on one battery and each unit has two batteries. There is the possibility to purchase a car charger for these batteries. Chief Elliott emphasized that they are trying to purchase the most effective equipment. They also bought thermal imaging units and two new defibrillators

Joe Westerlund noted that he believes their spending plan is fantastic and he encouraged the volunteers to keep building their inventory. Vice-Chairman Don Kaminski added that these devices give residents a chance to survive even without a hospital in Town.

Chief Elliott stated that they bought most everything from the submitted list, but did not buy the sliders yet as he could not find a vendor willing to come out to Tonopah.

Don Kaminski motioned to approve the Tonopah Fire Department Spending Plan for Public Safety Sales Tax Fund – Tonopah for Fiscal Year 2016/2017, as presented. Jerry Elliston seconded. No further discussion. Motion carried 5-0.

9. Discussion, deliberation and possible action to approve Tonopah Fire Department Spending Plan for Public Safety Sales Tax Fund – Tonopah for Fiscal Year 2017/2018.

Fire Chief Rob Elliott stated that he submitted a possible spending plan prioritized by what is needed most. He emphasized that their rescue truck is old and owned by Nye County. It either needs to be fixed or they need to buy a new truck. Duane Downing pointed out that the law only allows certain purchases. Chris Mulkerns noted that the Town does not own the current truck so the Town would not be replacing any existing

equipment. Chief Elliott clarified that the truck with “all the bells and whistles” would cost about \$380,000. Chris Mulkerns suggested applying for grants through FEMA or USDA. Duane Downing added that this matter should be discussed at the budget workshop.

Don Kaminski motioned to approve Tonopah Fire Department Spending Plan for Public Safety Sales Tax Fund – Tonopah for Fiscal Year 2017/2018 in the amount of \$167,000. Jerry Elliston seconded. No further discussion. Motion carried 5-0.

12. Discussion, deliberation and possible action to appoint Independent Auditor for Fiscal Year 2016/2017.

Don Kaminski motioned to appoint Daniel C. McArthur as the Independent Auditor for Fiscal Year 2016/2017. Jerry Elliston seconded. No further discussion. Motion carried 5-0.

13. Discussion, deliberation and possible action to authorize new signor on the Nevada State Bank Checking Accounts for the Town of Tonopah and Tonopah Public Utilities.

Chris Mulkerns explained that an additional signor is needed in the event that she or Joe Westerlund are not available to sign a check.

Don Kaminski motioned to authorize new signor on the Nevada State Bank Checking Accounts for the Town of Tonopah and Tonopah Public Utilities to be Chairman Duane Downing. Jerry Elliston seconded. No further discussion. Motion carried 5-0.

14. Discussion, deliberation and possible action to approve the updated 5/8ths Room Tax Grant Application Guidelines and Project Completion Report.

Duane Downing stated that he believes the updated guidelines are great because the Town will get better accounting that way. Chris Mulkerns pointed out that the biggest change is that applicants do not get the money until they supplied receipts and the final report. She stressed that this is how a grant is supposed to work.

Don Kaminski motioned to approve the updated 5/8ths Room Tax Grant Application Guidelines and Project Completion Report, as presented. Jerry Elliston seconded. No further discussion. Motion carried 5-0.

15. Discussion, deliberation and possible action to change the date, time and location for the second Town Board Meeting in April 2017.

Don Kaminski motioned to change the date, time and location for the second Town Board Meeting in April 2017 to April 24, 2017 at 7 p.m. at Convention Center. Jerry Elliston seconded. No further discussion. Motion carried 5-0.

16. Discussion, deliberation and possible action to change the time for the second Town Board Meeting in May 2017.

Don Kaminski motioned to change the time for the second Town Board Meeting in May 2017 to 6 p.m. Jerry Elliston seconded. No further discussion. Motion carried 5-0.

17. Discussion, deliberation and possible action to approve application for membership in the Nye County Local Emergency Planning Committee (LEPC).

Chris Mulkerns explained that the Town was a member of the LEPC a few years ago and that she would like to apply for membership again. Joe Westerlund could fill in for her if she is not available. She pointed out that this will keep the Town informed about everything and about opportunities for grant funding. Don Kaminski asked if it costs to be a member which Ms. Mulkerns denied. She clarified that she will attend by phone so she does not have to go to Pahrump. Mr. Kaminski inquired if the meetings are held in public which Ms. Mulkerns confirmed.

Jerry Elliston motioned to approve the application for membership in the Nye County Local Emergency Planning Committee. Roni Link seconded. No further discussion. Motion carried 5-0.

18. Discussion, deliberation and possible action to approve new job description for Tourism/Event Coordinator.

Chris Mulkerns stated that this was briefly addressed in the first budget workshop. She clarified that the Board has to approve the job description if they want to fill this position. Ms. Mulkerns added that she would like to hire this position in the current fiscal year due to upcoming events and hosting the Rural Roundup in 2018. She noted that she would like to post the job internally. Jerry Elliston asked how quickly this position could be filled. Ms. Mulkerns replied that she can post the opening the following day if that is what the Board wants. She will post the opening at all Town locations such as the office, Mining Park, Convention Center. The application period can be set for one week. Ms. Mulkerns stressed that every applicant has to go through the same process. They would have to fill out an application and complete an interview. Ms. Mulkerns noted that she would like to be able to introduce this person with the title at the Rural Roundup held in Elko in April.

Chairman Downing asked if this will be a part-time position. Ms. Mulkerns clarified that it will be a full-time exempt position with benefits. Board Member Roni Link pointed out that there was no budget attached with the job description. Ms. Mulkerns explained that she has a salary proposal for the Board and that the position will be paid 50/50 out of the Mining Park and Convention Center budget. The position will have an office at the Convention Center and new Town offices.

Jerry Elliston motioned to approve the new job description for Tourism/Event Coordinator. Roni Link seconded. No further discussion. Motion carried 5-0.

19. Discussion, deliberation and possible action of Department Staff Reports:

- a) Town Administration: Town Collections for the Month of February 2017
Budget Workshop on March 31, 2017
New Office Update

Chris Mulkerns noted that the new phone system was installed and therefore the office did not have a phone today. She stated that staff hopes to be moving into the new offices the first week of April. She added that staff will set an open house once the offices are moved.

- b) Convention Center: Usage for the Month of February 2017

No comments.

- c) Parks: Playground Equipment POOL/PACT Risk Management
Grant Application

Joe Westerlund stated that the Town ordered new bases for the Little League. He added that the baseball and softball fields are ready and looking great. Chris Mulkerns pointed out that staff applied for a grant for new playground equipment. She noted that a review of the current equipment at Barsanti and Jim Butler Park was conducted and there was a lot of criticism. This helped staff with the application as the Town would be alleviating the risk by replacing the equipment. Duane Downing emphasized that everyone is pleased with the new equipment. Don Kaminski stated that the sand is very hard and added that the Town should look into putting down softer material. Joe Westerlund clarified that the soft ground would be very expensive.

- d) Joe Friel Sports Complex: None

- e) Tonopah Historic Mining Park: None

- f) Events: Ghost Walk on April 8, 2017
Boy Scouts Pinewood Derby on April 8, 2017

- g) Tonopah Public Utilities: System update

Joe Westerlund explained that TPU issued a precautionary water boil alert to some houses as a construction site hit the main water line and TPU had to shut it off. He stressed that he will take samples to Reno the following day and hopefully have results quickly. He noted that everyone was notified as required and that the line has been repaired. He will get the Town car and TPU truck fixed while being in Reno.

Mr. Westerlund pointed out that one of the handhelds stopped working during meter reads. As the equipment is out of date, TPU will have to replace both. They are about \$12,500 and it will take 4-6 weeks to get them. TPU will have to average reads in the meantime.

20. Correspondence

Northern Nye County Hospital District Board of Trustees Meeting Agenda, March 15, 2017

Nye County Board of County Commissioners Meeting Summary, March 7, 2017

Room Tax Grant Project Completion "Town of Tonopah North Meets South Rodeo", October 20, 2016

Nye County Board of County Commissioners Meeting Agenda, March 21, 2017

Nye County Water District Governing Board Meeting Agenda, March 27, 2017

Letter from the Beatty Town Advisory Board to Senator David R. Parks, March 20, 2017

Beatty Town Advisory Board Meeting Agenda, March 27, 2017

Don Kaminski referred to the letter sent from the Beatty Town Advisory Board. Chris Mulkerns noted that the Senate motioned to move forward with the abolishment of the Nye County Water District, but this matter will now go to the Assembly. She added that all Towns in Nye County but Pahrump sent letters.

21. Approval of vouchers for payment

The Board reviewed and signed the vouchers. Don Kaminski motioned to approve the vouchers as presented for payment. Jerry Elliston seconded. No further discussion. Motion carried 5-0.

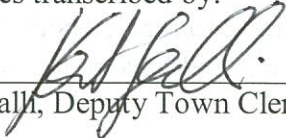
22. Public Comment

Chris Mulkerns stated that Joe Westerlund received an e-mail from NDOT with a press release for public workshops regarding the Highway project for 2018. She noted that staff needs to let them know what day is good to hold a workshop on a Monday at 3 p.m. in Tonopah. Duane Downing suggested Monday, April 24, 2017 before the Town Board meeting. Roni Link stated that she had talked to an engineer who said NDOT is proposing to take Main Street down to three lanes. She noted that she does not think the community had any input on this matter. She stressed that she believes NDOT is using the wrong figures for how many cars are coming through Tonopah.

23. Adjourn

The meeting adjourned at 9:12 p.m.

Minutes transcribed by:



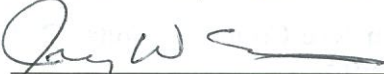
Kat Galli, Deputy Town Clerk

Approved:

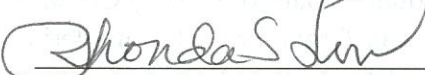
Duane Downing, Chairman



Don Kaminski, Vice-Chairman



Jerry W. Elliston, Clerk



Rhonda S. Link, Member



Michael Sain, Member

TONOPAH LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
MARCH 22, 2017
Tonopah Convention Center
301 Brougner Avenue, Tonopah, NV 89049

Tonopah Library Board of Trustees Chairman Don Kaminski called the meeting to order on March 22, 2017 at 7:15 p.m. Also present were Vice-Chairman Mike Sain, Clerk Roni Link, and Trustees Duane Downing and Jerry Elliston. Nineteen others were in attendance.

1. Public Comment

None.

2. Library Board Member's/Department Manager's Comments

Roni Link stated that the Historic Library looks amazing.

3. Review and approval of minutes, in context, from the regular meeting held February 22, 2017.

Jerry Elliston motioned to approve the minutes, in context, from the regular meeting held February 22, 2017. Roni Link seconded. No further discussion. Motion carried 5-0.

4. Review and approval of minutes, in context, from the budget workshop held February 23, 2017.

Jerry Elliston motioned to approve the minutes, in context, from the budget workshop held February 23, 2017. Roni Link seconded. No further discussion. Motion carried 5-0.

5. Review and approval of minutes, in context, from the regular meeting held March 8, 2017.

Jerry Elliston motioned to approve the minutes, in context, from the regular meeting held March 8, 2017. Roni Link seconded. No further discussion. Motion carried 5-0.

6. Discussion, deliberation and possible action to appoint Independent Auditor for Fiscal Year 2016/2017.

Administrative Manager Chris Mulkerns stated that Auditor Dan McArthur apologizes for the delay in getting the engagement letters out. She pointed out that the fee remained the same as last year which was about \$1,500 less than the prior year.

Duane Downing motioned to appoint Daniel C. McArthur as the Independent Auditor for Fiscal Year 2016/2017. Jerry Elliston seconded. No further discussion. Motion carried 5-0.

7. Discussion, deliberation and possible action to change the date, time and location for the second Library Board Meeting in April 2017.

Chris Mulkerns explained that the reason staff proposes to have the meeting on a different day is that she and Kat Galli will be attending the Rural Roundup and Utility Manager Joe Westerlund will be at POOL/PACT annual meeting. Staff suggested Monday, April 24, 2017 which would allow for approval of vouchers. Duane Downing stated that Mondays are inconvenient for him. The other Board Members will be available.

Duane Downing motioned to change the date, time and location for the second Library Board Meeting in April 2017 to April 24, 2017 at 7:15 p.m. at the Convention Center. Jerry Elliston seconded. No further discussion. Motion carried 5-0.

8. Discussion, deliberation and possible action to change the time for the second Library Board Meeting in May 2017.

Chris Mulkerns stated that staff suggests having the meeting earlier due to the Jim Butler Days King and Queen Coronation held on the same day.

Duane Downing motioned to change the time for the second Library Board Meeting in May 2017 to 6:15 p.m. Roni Link seconded. No further discussion. Motion carried 5-0.

9. Discussion, deliberation and possible action regarding Library Staff Reports

a) Library: Revenues/Fines, Cards

b) Historic Library: Rental/Usage

No reports or comments.

10. Correspondence

None.

11. Approval of vouchers for payment

The Board reviewed and signed the vouchers. Duane Downing motioned to approve the vouchers as presented for payment. Jerry Elliston seconded. No further discussion. Motion carried 5-0.

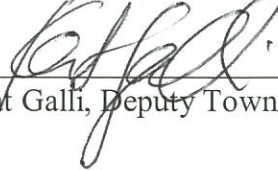
12. Public Comment

None.

13. Adjourn

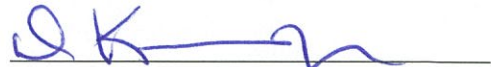
The meeting adjourned at 7:29 p.m.

Minutes transcribed by:



Kat Galli, Deputy Town Clerk


Approved:



Don Kaminski, Chairman




Michael Sain, Vice-Chairman



Rhonda S. Link, Clerk

Duane Downing, Trustee



Jerry Elliston, Trustee

