

TONOPAH TOWN BOARD  
MEETING MINUTES  
JUNE 28, 2017  
Tonopah Convention Center  
301 Brougner Avenue, Tonopah, NV 89049

Tonopah Town Board Vice-Chairman Don Kaminski called the meeting to order on June 28, 2017 at 7:00 p.m. Also present were Clerk Jerry Elliston and Board Members Roni Link and Mike Sain. Chairman Duane Downing was absent. Seven others were in attendance. Vice-Chairman Don Kaminski led in the Pledge of Allegiance.

The Town Board recessed to the Library Board of Trustees at 7:26 p.m. and reconvened as the Town Board at 7:35 p.m.

1. Public Comment

None.

2. Town Board Member's/Department Manager's/Nye County Commissioner's Comments

None.

3. Review and approval of minutes, in context, from the regular meeting held June 14, 2017.

Roni Link motioned to approve the minutes, in context, from the regular meeting held June 14, 2017. Mike Sain seconded. No further discussion. Motion carried 4-0.

4. Discussion, deliberation and possible action to authorize the request of 5/8ths Room Tax Grant Funds, Fiscal Year 2017/2018, in the amount of \$3,000.00 from Central Nevada Racing Association to advertise and promote the Tonopah Speedway.

Deputy Town Clerk Kat Galli noted that petitioner Jay Silas was present earlier but as he was very ill, Ms. Galli offered to present on his behalf. She explained that the Central Nevada Racing Association has been requesting room tax grant funds for a few years. She noted that they are requesting the same amount as the previous year, but emphasized that they add races, bigger events and multi-day events every year. She stated that she believes this justifies requesting the same amount as their expense increases every year due to the added events.

Jerry Elliston motioned to authorize the request of 5/8ths Room Tax Grant Funds, Fiscal Year 2017/2018, in the amount of \$3,000.00 from Central Nevada Racing Association. Roni Link seconded. No further discussion. Motion carried 4-0.

5. Discussion, deliberation and possible decision to accept the renewal proposal from Nevada Public Agency Insurance Pool (POOL/PACT) and approval for payment of premium from FY 2017-2018 funds.

Ken Eason of Eason Insurance provided the Board and public with a handout outlining the Town's benefits for being a member of the POOL. He explained that the Town has been a member for about 15 years. The POOL started around 1996 with four members. He emphasized that it was difficult for small entities to have good coverage and to protect them from lawsuits. The POOL now has 115 members statewide including towns, counties, and districts.

Mr. Eason stated that he has been selling insurance for over 40 years and that the POOL is the best program available. He added that apart from insurance, the POOL has other programs such as risk management, classes and an HR division to support smaller entities. He noted that the replacement cost for buildings is taken into account with each entity and all buildings are appraised by the POOL. He stressed that the insurance covers damage to vehicles and the full replacement cost of emergency vehicles for the first 10 years. After 10 years, an inspection is necessary. Clerk Jerry Elliston asked if the insurance covers the parks and rodeo grounds. Mr. Eason clarified that the property is covered but events such as a rodeo are not covered. Therefore requiring additional coverage from the event organizer is necessary.

Mr. Eason emphasized that the insurance includes general liability insurance for \$10 million, but also wrongful act insurance for \$5 million.

Utility Manager Joe Westerlund asked if the insurance covers the new audio/visual equipment in the Convention Center which Mr. Eason confirmed. Mr. Eason noted that staff should let him know what the equipment is worth and to send him a copy of the invoice. He pointed out that the Town is still covered up to \$5 million even if the Town forgets to report the new value.

Mr. Eason stated that the total cost for the insurance for the upcoming fiscal year is \$25,117.69 which is about a 3.5% increase from the previous year. He emphasized that there are not a lot of claims as Town staff takes good care of everything.

Mr. Eason pointed out that the insurance covers floods, earthquakes, etc. He noted that the new office is located in a flood zone.

Board Member Roni Link asked who can take the e-learning safety courses. Mr. Eason clarified that these courses are available for Board Members and staff. Administrative Manager Chris Mulkerns stated that she will give all the necessary information to Ms. Link.

Mr. Eason added that the POOL has a contract lawyer who can answer some of the legal questions. Board Member Mike Sain asked what the large expenditure was in 2007. Ms. Mulkerns clarified that the roof of the Mining Park Visitor Center was destroyed and needed to be replaced.

Jerry Elliston motioned to accept the renewal proposal from Nevada Public Agency Insurance Pool (POOL/PACT) and approve the payment of the premium from FY 2017-2018 funds in the amount of \$25,117.69. Roni Link seconded. No further discussion. Motion carried 4-0.

6. Discussion, deliberation and possible decision to appoint Chief Financial Officer for Fiscal Year 2017-2018.

Jerry Elliston motioned to appoint Chris Mulkerns as Chief Financial Officer for Fiscal Year 2017-2018. Roni Link seconded. No further discussion. Motion carried 4-0.

7. Discussion, deliberation and possible decision to update the Tonopah Town/TPU Loaded Employee/Equipment Rates to FY 2018.

Vice-Chairman Don Kaminski asked Utility Manager Joe Westerlund if he agreed with the rates as presented which Mr. Westerlund confirmed.

Jerry Elliston motioned to update the Tonopah Town/TPU Loaded Employee/Equipment Rates for FY 2018 as submitted. Roni Link seconded. No further discussion. Motion carried 4-0.

8. Discussion, deliberation and possible action on Department Staff Reports:

- a) Town Administration:
- Town Collections for the Month of May 2017
  - 5/8ths Room Tax Grants FY 16/17
  - 5/8ths Room Tax Grants FY 17/18

Deputy Town Clerk Kat Galli pointed out that she received the final report for the room tax grant requests from the Jim Butler Days Committee and Rotary Club of Tonopah.

Chris Mulkerns stated that staff will purchase a bucket truck for \$13,500 if possible. Mike Sain asked what the budget was for this purchase. Ms. Mulkerns clarified that the Board budgeted \$80,000 for a new bucket truck. Joe Westerlund pointed out that there might be additional cost for repainting the truck. He stressed that it has all the safety features.

- b) Convention Center:
- Usage for the Month of May 2017
  - A/V work progress
  - RFP regarding flooring

Chris Mulkerns noted that the new audio/visual system is currently being installed. The training on how to operate the system will take place on Friday at 11 a.m. she noted that only two Board Members can attend. She pointed out that the Town/TPU Office will close for an hour so staff can be trained.

Ms. Mulkerns stated that the flooring, carpeting, and the hard surfaces in front and behind the bar will be replaced. An RFP (Request for Proposal) was posted with the deadline of June 30<sup>th</sup>. She noted that staff received one response so far. She clarified that staff will bring this before the Board to review and approve.

Joe Westerlund explained that two AC units went out on the Convention Center and will have to be repaired.

- c) Tonopah Historic Mining Park:
- Collections/Visitors Counts for March 2017
  - Collections/Visitors Counts for April 2017
  - Collections/Visitors Counts for May 2017
  - Gift Shop Revenue for May 2017

Tourism/Event Coordinator Shari Bombard stated that the two new part-time employees are doing great.

- d) Tourism/Events:
- Projects Report for April-June 2017
  - TravelNevada grants award
  - “Nevada Backcountry Discovery Route (BDR)”  
Film Presentation/ Q&A  
Convention Center, July 7, 2017, 1 p.m.
  - Preparations for 4<sup>th</sup> of July events
  - Billboard at Montgomery Pass

Shari Bombard stated that she traveled to San Francisco to attend an event organized by TravelNevada for travel bloggers and tour operators based out of California. She emphasized that the event went really well. She added that she has been in contact with a lady who does train tours into Nevada and who wants to add Tonopah as a bus tour extension. Ms. Bombard noted that she had a presentation table and had the Tonopah video running on her laptop. She had lots of information/material/prizes from local businesses to present on her Tonopah table. She stressed that she believes it was well worth her time to attend this event.

Ms. Bombard pointed out that the Starry Nights Arts Festival will be held August 26<sup>th</sup>. She has started advertising the event with flyers and on Facebook. Her summer helper, Keli, has designed the flyer and will help her distribute it around Town. Ms. Bombard noted that she hopes to have participants for the art show. She pointed out that she has been in contact with the Chamber of Commerce Director from Bishop, California as she is trying to rekindle the relationship so that the two Towns can share information and promote the arts. She added that the Town received a grant from the Nevada Arts Council for this event.

Ms. Bombard explained that the Town is creating a stargazing area by Joe Friel Sports Complex. Concrete pads will be poured, benches and picnic tables will be installed and information about constellations will be available. Mr. Kaminski asked how many pads will be poured. Ms. Bombard clarified that there will be one large pad and four smaller pads. Mr. Kaminski inquired whether the longitude and latitude of the location will be available to users as this information helps set up telescopes. Ms. Bombard answered that this can be added. Roni Link asked if the Town had any telescopes available that people can use. Chris Mulkerns clarified that people currently have to bring their own as it would be a huge liability for the Town to provide telescopes. Ms. Bombard pointed out that TravelNevada wants to bring a FAM tour to Tonopah at the end of August for stargazing. Ms. Kaminski noted that Clair Blackburn has the RECON telescope that can be connected to a screen. He added that he could bring a generator to set up a screen at the site for larger groups to be able to see what is in the telescope. Joe Westerlund noted that a wall will be added to separate the site from the parking area so that people will not be blinded by vehicles.

Shari Bombard noted that the Backcountry Discovery Route film will be shown on July 7<sup>th</sup> at 1 p.m.

Chris Mulkerns stated that the Town is ready for the 4<sup>th</sup> of July festivities. The parade will be held in the morning for which the Town will provide the speaker system. There will be events at the pool and field games at Joe Friel Sports Complex. A food vendor will set up at the field. The Fire Department will be setting off fireworks at dusk.

Shari Bombard explained that Omar Gosh TV who has over one million followers came to Tonopah and will be coming back in October. Tonopah has received great exposure through their videos on YouTube.

Chris Mulkerns pointed out that the Town provided paint and equipment to the conservation crew to cover the graffiti on the billboard at Montgomery Pass.

Shari Bombard emphasized that the Town was awarded all grants that were requested in the last grant cycle through TravelNevada.

- e) Pool:
- Lifeguard/Pool Manager training
  - Pool inspection

Shari Bombard noted that she has been training the new pool manager and the lifeguards. She added that POOL/PACT sent inspectors for aquatic safety who were impressed with the cleanliness and safety of the pool. She pointed out that they provided a list to work on little things, but no major/expensive improvements are needed.

- f) Parks:
- Playground equipment at Barsanti and Jim Butler Park
  - Fencing at Barsanti Park
  - Visitor Center at Pocket Park

Chris Mulkerns noted that staff is working on getting the parks ready for the new playground equipment. Staff will get a quote in the middle of July. She noted that they received a quote to replace the fencing at the pool.

Ms. Mulkerns stated that staff has been working on the plans for the visitor center at Pocket Park. They should have a presentation for the Board soon.

Don Kaminski asked if there was an update on the shade structures at Sportsman's Park. Joe Westerlund stated that one has been delivered and needs to be set up.

- g) Rodeo Grounds:

Joe Westerlund stated that the summer help youth have already cleaned 39 of the 46 pens located at the rodeo grounds. They will continue to clean and weed the property. Staff has repaired parts and is building up the road behind the announcer's booth. Mr. Kaminski asked if there is a concession stand at the rodeo grounds. Chris Mulkerns clarified that there is a building with power to it, but it does not have water.

- h) Joe Friel Sports Complex:

- i) Tonopah Public Utilities:
- System update

Joe Westerlund stated that staff has been trying to integrate the new handhelds. Account Supervisor Becky Braska noted that she has been working on the system and it should be working better the following month. She added that the on online payment program will be added soon. It is scheduled for July 10<sup>th</sup>.

Mr. Westerlund noted that the Sundowner had to reroute their sewer line.

Mr. Westerlund pointed out that interviews for a new TPU Maintenance Worker will be conducted on Friday.

Mr. Westerlund stressed that the cable truck is not functioning anymore. He noted that he would like to add a small crane for the back of one of the trucks, but the current trucks are too small to hold a crane big enough for TPU's purposes. He explained that he has been in contact with an entity that will surplus some vehicles in four to six months and will let Joe know when this happens.

9. Correspondence

Nye County Board of County Commissioners Meeting Agenda, June 20, 2017

Northern Nye County Hospital District Meeting Agenda, June 22, 2017

Nye County Water District Governing Board, Budget Hearing & Meeting Agenda,  
June 26, 2017

Beatty Town Advisory Board Meeting Agenda, June 26, 2017

Nye County Board of County Commissioners Meeting Agenda, June 28, 2017

"Thank you" card & letter from Mr. and Mrs. Yellowhorse to Tonopah Ambulance/EMT  
Personnel, June 9, 2017

Letter from TPU to Bureau of Safe Drinking Water re.: Publication of Consumer  
Confidence Report 2017 for Calendar Year 2016, June 27, 2017

Roni Link referred to the thank you letter. She pointed out that she was on that call and that the people involved were lucky that they survived. A truck had swerved into their lane so the car swerved to avoid it. The truck did not even stop to provide help. Ms. Link added that Tonopah, Silver Peak and Hawthorne responded to the call.

10. Approval of vouchers for payment.

The Board reviewed and signed the vouchers. Jerry Elliston motioned to approve the vouchers as presented for payment. Roni Link seconded. No further discussion. Motion carried 4-0.

11. Public Comment

Tonopah resident Cindy Kaminski noted that there are a few buildings close to Pocket Park that are an eyesore as there was a fire years ago. She stressed that she would like the Town Board to ask the owners to do something with them. She pointed out that she believes they are a health hazard and safety risk. Chris Mulkerns stated that she thinks this matter might have to be presented to the Nye County Board of County Commissioners. She added that she will find out what the procedure is.

Ms. Kaminski stated that she was wondering how many unused vehicles can be stored on a property. Joe Westerlund replied that he thinks it is 11 or 13 vehicles before it is considered a junk yard.

Ms. Kaminski pointed out that the neighbors have been complaining about a rat problem in her neighborhood. Mr. Westerlund asked if the CCNR's have been enforced. Don Kaminski stressed that the neighbors would have to file a lawsuit to have them enforced. He added that they have never been enforced.

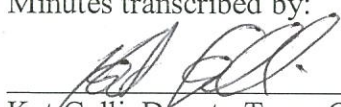
Joe Westerlund stated that people dump trash where the water lines are. Board Member Mike Sain noted that he does not understand why people do that when Nye County has a dump where residents can dump their trash for free. Chris Mulkerns stressed that staff will report violators to the Sheriff's Office if staff finds personal information in the trash.

Don Kaminski thanked Town and TPU staff for all the work they do around Town. He added that the Rotary Father's Day Fishing Derby held at Sportsman's Park went well and the ponds looked great. He emphasized that volunteer Steve Stringer did an excellent job cleaning the bathrooms. Mr. Westerlund pointed out that Mr. Stringer will clean the bathrooms every two weeks for the whole summer. Mr. Kaminski stated Jeff Keysar's wife is an artist and has offered to redo the signage at the park. Cindy Kaminski added that she will order signage to inform people of the requirement to have a fishing license and the regulations of how many fish you are allowed to catch. Mr. Westerlund noted that the BLM put up new signage about putting out camp fires.

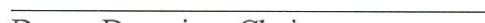
12. Adjourn

The meeting adjourned at 8:34 p.m.

Minutes transcribed by:

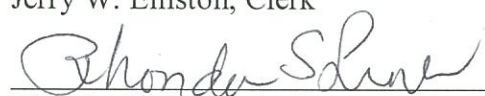
  
\_\_\_\_\_  
Kat Galli, Deputy Town Clerk

Approved:

  
\_\_\_\_\_  
Duane Downing, Chairman

  
\_\_\_\_\_  
Don Kaminski, Vice-Chairman

  
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Jerry W. Elliston, Clerk

  
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Rhonda S. Link, Member

  
\_\_\_\_\_  
Michael Sain, Member





TONOPAH LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES  
JUNE 28, 2017  
Tonopah Convention Center  
301 Brougner Avenue, Tonopah, NV 89049

Tonopah Library Board of Trustees Chairman Don Kaminski called the meeting to order on June 28, 2017 at 7:26 p.m. Also present were Vice-Chairman Mike Sain, Clerk Roni Link and Trustee Jerry Elliston. Trustee Duane Downing was absent. Seven others were in attendance.

1. Public Comment

None.

2. Library Board Member's/Department Manager's Comments

None.

3. Review and approval of minutes, in context, from the regular meeting held June 14, 2017.

Mike Sain motioned to approve the minutes, in context, from the regular meeting held June 14, 2017. Roni Link seconded. No further discussion. Motion carried 4-0.

4. Discussion, deliberation and possible decision to accept the renewal proposal from Nevada Public Agency Insurance Pool (POOL/PACT) and approval for payment of premium from FY 2017-2018 funds.

Ken Eason of Eason Insurance stated that the program for the Library is essentially the same as the Town's. The two entities just have a different schedule of value. He noted that the premium this year is \$1,999.69 which is an increase of \$21 from last year. He pointed out that the improvements on the Historic Library were noted. He added that the Library might get dividends back.

Vice-Chairman Mike Sain noted that the Board is looking at buying the property next to the Library. He asked if the value will get reassessed when that happens. Mr. Eason clarified that the entities only get assessed once a year as long as the value is under \$5 million. He emphasized that the new property will automatically be covered. He stressed that the value will not amount to much.

Mike Sain motioned to accept the renewal proposal from Nevada Public Agency Insurance Pool (POOL/PACT) and approval for payment of premium from FY 2017-2018 funds in the amount of \$1,999.69. Roni Link seconded. No further discussion. Motion carried 4-0.

5. Discussion, deliberation and possible decision to appoint Chief Financial Officer for Fiscal Year 2017-2018.

Administrative Manager Chris Mulkerns stated that this is just a procedure and that the decision needs to be submitted to the Department of Taxation.

Jerry Elliston motioned to appoint Chris Mulkerns as Chief Financial Officer for Fiscal Year 2017-2018. Roni Link seconded. No further discussion. Motion carried 4-0.

6. Discussion, deliberation and possible action regarding Library Staff Reports:

- a) Library: Revenues/Fines, Cards  
Capital Projects
- b) Historic Library: Rental/Usage

Chris Mulkerns stated that she has been in contact with the appraiser and the process is moving forward.

Ms. Mulkerns noted that one of the employees is moving and the Library has been advertising the position in the newspaper. Staff will be conducting interviews the following Thursday. Don Kaminski asked if this is a part-time position which Ms. Mulkerns confirmed. Jerry Elliston inquired whether the new hire would be started at the same level. Ms. Mulkerns clarified that the employee would receive the starting pay.

7. Correspondence

None.

8. Approval of vouchers for payment.

The Board reviewed and signed the vouchers. Jerry Elliston motioned to approve the vouchers as presented for payment. Roni Link seconded. No further discussion. Motion carried 4-0.

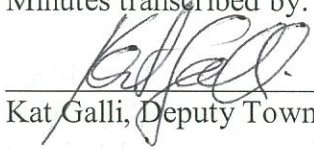
9. Public Comment

None.

10. Adjourn.

The meeting adjourned at 7:35 p.m.

Minutes transcribed by:

  
Kat Galli, Deputy Town Clerk

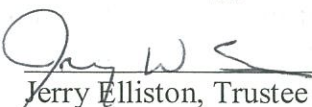
Approved:

  
Don Kaminski, Chairman

  
Michael Sain, Vice-Chairman

  
Rhonda S. Link, Clerk

Duane Downing, Trustee

  
Jerry Elliston, Trustee